

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF  
SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF  
AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and  
Security of Children in Schools developed by NCPCR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education  
Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	1630902 (Annexure-1)
2	Name of the School as per affiliation letter of CBSE:	INFANT JESUS CONVENT SCHOOL
3	Address of the School:	PHASE-XI, SAHIBZADA AJIT SINGH NAGAR, MOHALI, PUNJAB-160062
4	Standard/level/class up to which the school is running:	LKG TO CLASS-X
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	YES
6	U-DISE code allotted to the school:	03180212308 (Annexure-2)
7	Name and address of the Trust/Society/Company (under section-8) running the School as on date	SIMLA-CHANDIGARH EDUCATIONAL SOCIETY, BISHOP'S HOUSE, CATHOLIC CHURCH, SECTOR-19 A, CHANDIGARH
8	Is the Trust/Society/company duly registered with the competent registering authority and the registration is valid as on date?	YES  1 OCTOBER 1973 (Annexure-3)
9	Purpose of present application:	Extension
10	Location of school	<ul style="list-style-type: none"> <li>• In the municipal limits of metropolitan city</li> <li>• In the municipal limits of city having population more than 15 Lakhs</li> <li>• In the hill areas (as per planning commission norms)</li> <li>• In the municipal limits of capital city of a state</li> <li>• In the municipal limits of class-x cities</li> <li>• On an island</li> <li>• In the municipal limits of a hill station</li> <li>• In the municipal limits of city having population less than 15 Lakhs</li> <li>• Outside the municipal limits of any town/city.</li> </ul>

*[Signature]*  
Principal

Infant Jesus Convent School  
Sector 65, Phase-XI, Mohali  
Pin Code - 160062

*[Signature]*  
District Education Officer (S.E.)  
Sahibzada Ajit Singh Nagar

*[Signature]*  
Manager  
Infant Jesus Convent School  
Sector 65, Phase-XI, Mohali  
Pin Code - 160062

11	Has the school obtained Recognition Certificate from the State Government from class 1 to 8th?	YES (Annexure-4)
12	Number of Recognition Certificate from class 1 to 8th and date of issue:	RTE/RECOGNITION/2016/333/444 DATED 08.03.2016

#### INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area(in square meters) in respect of 12 and 13 above on which the school is situated:	29873
16	The land is in the possession of the school/Trust/Society/ Company legally by way of:	SIMLA- CHANDIGARH EDUCATIONAL SOCIETY (INFANT JESUS CONVENT SCHOOL) - LEASE DEED
17	Name of the Owner/Lessee of the land in respect of point-14 above:	SIMLA- CHANDIGARH EDUCATIONAL SOCEITY (Annexure-5)
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	01.03.2013 to 28.02.2043
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	NO

#### INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES (Annexure-6)
20(a)	If yes the date of last inspection:	22.03.2022
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES (Annexure-7)
21(a)	If yes the date of last inspection:	28.06.2021

*Principal*  
Principal

Infant Jesus Convent School  
Sector 65, Phase-XI, Mohali

*District Education Officer (S.E.)*  
District Education Officer (S.E.)  
Jahibzada Ajit Singh Nagar

*Manager*  
Manager

Infant Jesus Convent School  
Sector 65, Phase-XI, Mohali  
Pin Code - 160062



22	Has the school compound been checked by the public	YES (Annexure-8)
	health department and the health and sanitary conditions	
	been found to be satisfactory and the water has been found	
	safe for drinking?	
22(a)	If yes the date of last inspection:	31.05.2021

#### INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES (Annexure-9)

25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES (Annexure-10)
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Signature with Stamp

*[Signature]*  
(of School Manager)

Manager

Infant Jesus Convent School  
Sector 65, Phase-XI, Mohali  
Pin Code - 160062

Signature with Stamp

*[Signature]*  
(of School Principal)

Principal

Infant Jesus Convent School,  
Sector 65, Phase-XI, Mohali  
Pin Code - 160062

*[Signature]*  
District Education Officer (S.E.)  
Sahibzada Ajit Singh Nagar

*[Signature]*  
Principal

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Manager

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**PART-B**

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. G-1/2032115048 Date of Issuance 13-5-2022

This is to certify that the information above, provided by the school has been

- 1 verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.

2	Is the school recommended for extension upgradation of	EXTENSION MATR 10th
	affiliation?	

  
District Education Officer (S.E.)  
Sahibzada Ajit Singh Nagar

Signature

Name and Stamp of Issuing D.E.O.

(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION

ADMINISTRATION AT DISTRICT LEVEL

NAME OF DISTRICT: Mohali

  
Principal

Infant Jesus Convent School  
Sector 65, Phase-XI, Mohali  
Pin Code - 160062

  
Manager

Infant Jesus Convent School  
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